



# GLOBAL EXPEDITIONS, INC.

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## **ZIP LINE, CLIMBING TOWER, AND CHALLENGE COURSE INSTALLATION PHASE PLAN**

### **Phase 1 Consultation**

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Our staff discusses zip lines, challenge courses, viability, and the phases with you. This phase is generally conducted via phone or email, and it is necessary to have 30 minutes to 1 hour of your undivided attention. We will listen to your needs, and let you know if we can utilize our model to fulfill those needs. We will discuss desired terrain, and look at the terrain via several mediums to understand the terrain available. Base financial estimates will be discussed, looking at the number of lines desired, infrastructure options, and all parts of the package that are included. Finally, we will discuss a timeline for our staff to see the site first hand.

### **Phase 2 Site Visit**

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A member of our team will meet with a knowledgeable person on your staff to look at the terrain. Your staff member will need to know desired areas for zip line placement, target demographics, and the lay of the land. 1-3 days of scouting will be necessary to gain a full perspective on the area and the options it presents. We will look at each area and its feasibility, and compose plans for the top 1-2 locations.

#### **Phase 2.1 Feasibility Report**

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Upon returning to Bozeman, our staff will compose a written summary of our findings. We will include sections on feasible areas, recommended areas, and present plans for the top 1-2 locations.

Estimated budgets will be compiled based on these 1-2 locations and included in the summary. Any option presented can be modified to meet your needs. Up to 60 days may be needed to compose the initial summary. A hard copy will be sent to the recipients of your choice, and electronic versions will also be available.

### **Post Site Visit Billing**

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All incurred expenses to date will be billed to the appropriate party. Terms are 30 days, and are to be paid in full. **Phase 3: Scouting** will not occur until payments have been received.

### **Phase 3 Scouting**

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Our team of 1-5 persons returns to your property, surveys, digs, and collects all necessary data to compile a full course design.

If any lines need infrastructure (platforms, anchor posts, etc.) or trees will be utilized as anchors, phase 3.1 – 3.3 might be necessary. If tests or inspections return with negative results, we return to *Phase 3: Scouting*.

#### **Phase 3.1 Land Survey**

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An on-site inspection performed by our Engineers might be necessary to certify any plans or designs of needed infrastructure.

#### **Phase 3.2 Soil Samples**

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Our Engineering team might require soil samples before proceeding with the design of the infrastructure. A certified soil technician will take these samples.

#### **Phase 3.3 Arborist**

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An arborist will certify any and all trees chosen to be utilized in your course construction.

### **Post Scout Billing**

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All incurred expenses to date will be billed to the appropriate party. Terms are 30 days, and are to be paid in full. *Phase 5: Planning* will not occur until payments have been received.

### **Phase 4 Design**

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Upon returning to Bozeman, our staff will begin to design a safe and effective course for you. Designs can be completed from 1 week, to several years depending on permitting processes, codes, redesigns, etc. Our team works with you through this process, keeping you informed and receiving necessary data to complete the design. A hard copy will be sent to the recipients of your choice, and electronic versions will also be available.

## ***Design Billing***

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All incurred expenses will be billed monthly. ***Phase 6: Construction*** will not occur until full, final payments have been received.

## ***Phase 5 Planning***

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After receiving the design plans, we meet via phone or in person to discuss the available timelines.

## ***Pre-Construction Billing***

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A down payment is necessary to begin construction. Equipment ordering and construction of the course will begin upon receipt of the down payment.

## ***Phase 6 Construction***

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Course Construction begins. This phase encompasses the construction process in full, including initial tuning, testing, and maintenance.

### ***Phase 6.1 Tower Installation***

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Any towers or infrastructure that requires the use of cement will be installed during this phase.

### ***Phase 6.2 Infrastructure Construction***

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All infrastructures will be constructed, inspected, and certified. Contracted parties might be required to assist in the construction process of any infrastructure.

### ***Phase 6.3 Course Construction***

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All zip lines or challenge course elements will be installed, tested, and inspected before any non-construction staff is allowed to ride the lines. It is estimated that this phase will take 2-6 days per feature.

## ***Construction Billing***

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Throughout construction, invoices will be sent monthly for all incurred and authorized expenses. Project Fees will be billed in part throughout the construction process at key points. Terms are 30 days, and are to be paid in full. ***Phase 8: On-Site Training*** will not occur until payments have been received.

## ***Phase 7 Documentation***

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A meeting will be necessary to compile the Standard Operating Procedures (SOP) and Emergency Action Plans (EAP). These documents will be included in a customized master binder that will also include:

- Maps of your course
- Course Construction and Parts
- Inspection Sheets and Information
- All safety information regarding the Personal Safety Gear
- Master Copy of the Training Manual
- CD with all necessary documentation included

Training manuals will be created for your course, to be issued to your guides, and non-guide staff that will require training.

## ***Phase 8 On-Site Training***

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This training process will cover all aspects of being a guide and experiential practice. We utilize your other staff members at critical times as guests for real-time practice. A training session for your marketing team, sales team, management team, and emergency response team will be included, to bring the necessary people up to speed on all pertinent information.

## ***Post Training Billing***

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Project Fees will be billed in part at the end of the training program. Any additional incurred and authorized expenses will be billed upon completion of the training program. Terms are 30 days, and are to be paid in full.

## ***Phase 9 Start-up Maintenance***

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One of Global Expeditions, Inc.'s staff members will be on-site during the first consecutive week of operation to make minor adjustments in the lines, infrastructure, and course as needed. It is expected that all parts of the course will adjust and settle within this time period, leaving you with a great, tuned product.

## ***Final Billing***

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All final reimbursements, project fees, and any additional incurred and authorized expenses will be billed upon completion of ***Phase 9: Start-up Maintenance***. Terms are 30 days, and are to be paid in full.

## ***Phase 10 Inspections and Maintenance***

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It is recommended that a professional inspect the course and all gear on an Annual basis. This ensures that all gear that is recommended to be retired is done so properly, and all gear is checked in its entirety for safe operation. Any needed maintenance can be performed during these inspections or at any critical time.